

Writing Discussion Meeting

Minutes

Date: May 30 2024

Time: 11:00 am

Location: MCC 206

Members: Jeremy Bennett, Kristen Corbell, Amanda Fields, Justin Lyons, Amanda Melniczek, Ann Proulx, and Bradford Speilman

Guest: Kara Baldwin

Recorder: Debbie Kelton

Facilitator: Jeremy Bennett, Kristen Corbell

TOPIC	PRESENTER(S)	
Welcome	Jeremy Bennett	Dr. Bennett welcomed the group

Dr. Bennett thanked Dr. Baldwin for creating an outline to assist the subcommittee chairs while preparing the subcommittee reports which are due in no later than June 15th. Dr. Baldwin explained that she created the outline while trying to think about how she would write the proposal for the implementation of the QEP. Each subcommittee will write a report on the strategies needed to implement their topic. Dr. Baldwin will develop and send out a QEP Writing Tips and Preferences guideline. Each report will include proof (lit review), timeframe

QEP Outline

Jeremy Bennett
Kristen Corbell

