

## Attendance/Withdrawal Policy

Students will get the most benefit from their classes if they attend class regularly and are on time for all classes.

- There are no excused or unexcused absences.
- Each instructor will include attendance requirements and criteria for tardiness on the course syllabus.
- Students are responsible for course content when absent and for coming prepared to the class following the absence. Students should refer to the course syllabus for the class policy on make-up work.

### ~~Grade~~

- It is possible to fail some courses due to excessive absences, regardless of the letter grade.
- Students who will miss a class due to a state mandated test must let their instructor know at the beginning of the semester. It may still count as an absence but the student